**MODEL EMERGENCY DECLARATION AND ORDINANCE**

**A DECLARATION OF A STATE OF EMERGENCY ARISING**

**BECAUSE OF COVID-19; AN ORDINANCE TAKING**

**IMMEDIATE EMERGENCY MEASURES**

**WHEREAS**, the President of the United States declared a National Public Health Emergency on March 13, 2020; and

**WHEREAS**, the Governor of the State of Georgia declared a State Public Health Emergency on March 14, 2020 and urged “local officials to do what’s in the best interests of their communities to keep people safe and stop the spread of coronavirus” on March 19, 2020; and

**WHEREAS**, the World Health Organization has declared Coronavirus Disease 2019 (COVID-19) a world health emergency and a pandemic; and

**WHEREAS**, the number of confirmed cases and deaths from COVID-19 is escalating rapidly, internationally, nationally, and locally; and

**WHEREAS**, based upon the experience of other local governments in Georgia, a growing number of other cases are likely to occur; and

**WHEREAS**, on March 16, 2020, the Center for Disease Control (CDC) and the President of the United States stated that any gathering of over 10 people should be discontinued or prohibited; and

**WHEREAS**, on March 23, 2020, Governor Kemp announced that “certain individuals with an increased risk of complications from COVID-19 [were] to isolate, quarantine, or shelter in place,” covering those who “live in long-term care facilities, have chronic lung disease, are undergoing cancer treatment, have a positive COVID-19 test, are suspected to have COVID-19 because of their symptoms or exposure, or have been exposed to someone who has COVID-19”, and that the Department of Public Health would institute rules and regulations to implement such measures;

**WHEREAS**, on March 23, 2020, Governor Kemp additionally announced measures to “close all bars and nightclubs and …ban all gatherings of ten or more people” unless they can assure spacing for at least six (6) feet apart between people at all times beginning at noon on March 24, 2020 and lasting until noon on April 6, 2020; and

**WHEREAS**, public health experts, including those at the CDC and the National Institutes of Health (NIH), have advised that individuals infected with COVID-19 are contagious even while experiencing minor or no symptoms and implored leaders to take immediate action to prevent further community spread of COVID-19; and

**WHEREAS**, preventing and slowing community spread of COVID-19 provides health systems additional time to obtain personal protective equipment necessary to protect health care workers and medical equipment necessary to treat COVID-19, and is therefore vital to the health of the nation;

**WHEREAS**, in the judgment of the (Governing authority of the local government name), there exist emergency circumstances located within its jurisdiction requiring extraordinary and immediate response for the protection of the health, safety, and welfare of the citizens of the community, the state, and the nation; and

**WHEREAS**, it is essential for the governing authority of the City/County to act immediately in order to minimize the spread of COVID-19 and to prevent or minimize sickness, injury, or death, to people and damage to property resulting from this public health crisis; and

**WHEREAS**, O.C.G.A. § 38-3-28 provides the political subdivisions of this state with the authority to make, amend, and rescind such orders, rules, and regulations as may be necessary for emergency management purposes to supplement rules and regulations promulgated by the Governor during a State of Emergency; and

**WHEREAS**, the United States Supreme Court has previously held that “[u]pon the principle of self-defense, of paramount necessity, a community has the right to protect itself against an epidemic of disease which threatens the safety of its members”; and

**WHEREAS**, the Charter of the City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ provides the governing authority of the city with the authority to take actions deemed necessary to deal with such an emergency for the protection of the safety, health, and well-being of the citizens of the city; and

**NOW, THEREFORE, IT IS HEREBY DECLARED** that a local state of emergency exists within the City/County and shall continue until the conditions requiring this declaration are abated.

**THEREFORE, IT IS ORDERED AND ORDAINED BY THE AUTHORITY OF THE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ COUNTY BOARD OF COMMISSIONERS/CITY COUNCIL OF THE CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/AS FOLLOWS:**

**Section 1. Findings of Fact**

For purposes of describing the circumstances which warrant the adoption of an emergency ordinance, the governing authority of the city/county hereby adopt and make the findings included in the “WHEREAS” clauses as findings of fact.

**Section 2. Declaration of Public Health State of Emergency**

The County Board of Commissioners/ City Council hereby declares a public health state of emergency within the city/county because of the proliferation of COVID-19 in the United States and the State of Georgia, which will remain in force and effect for \_\_\_\_\_ (\_\_\_) days from the date hereof.

**Section 3. Public Gatherings on County/City Property**

For the duration of the declared emergency, there shall be no public gatherings on any property owned or controlled by the County/City. To avoid confusion, the following definitions shall apply under this Section: a “public gathering” shall mean the organized gathering or assembly of \_\_\_\_\_\_\_(\_\_\_) or more persons at a specific location; “property owned or controlled by the County/City” shall include any park, public square, public space, playground, recreational area, or similar place of public gathering, but nothing herein shall prohibit individuals or families from using sidewalks or designated pedestrian areas of parks for walking or other exercise if they are not participating in an organized gathering.

**Section 4. Utility Services**

For the duration of the declared emergency, the County/City will not disconnect any public utility service provided by the County/City on account of non-payment. After the conclusion of the declared emergency, persons will have a period of \_\_\_\_ (\_\_\_) days to make such payments before service may be disconnected.

**Section 5. Classification of City/County Services**

For the duration of the declared emergency, the City/County Manager shall be vested with the following discretion and authority, to wit:

(a) To categorize County/City services as either “required” or “discretionary,” and to periodically review and modify such categories.

(b) To assign specific employees to required or discretionary services, and to periodically review and modify such assignments.

(c) To use his or her discretion to permit employees to telework.

(c) To temporarily suspend the provision of discretionary services and to direct employees who provide discretionary services not to report to work until such time as the service suspension is lifted or until such time as the County/City Manager redirects the employee to other services.

(d) To contract for and expend non-budgeted sums and services, as may in his or her discretion be required to meet the demands upon government and services of the County/City for the duration of the declared emergency, including therein authority to spend such sums from the reserves of the County/City. Any such non-budgeted expenditures shall be reported to the governing authority of the County/City.

(e) To maintain, to the best of the ability of the resources of the County/City, the provision of essential services, which shall include, but not be limited to, public safety, public works, healthcare, and building permits.

**Section 6. Tolling of Deadlines**

Any deadlines for the purchasing or obtaining by persons or businesses of occupation tax certificates, permits or similar civil approvals mandated by the County/City Code shall be tolled for the duration of the emergency as established herein, and for 15 days thereafter. Such persons or businesses shall obtain necessary permissions required by law but deadlines set by the County/City Code are tolled for the duration of the emergency as established herein, and for 15 days thereafter.

**Section 7. Eating Establishments**

Restaurants and other eating and dining establishments where food is served must cease offering dine-in services but may continue preparing and offering food to customers via delivery, drive-through or take-out services. Patrons, employees and contractors of the establishments must maintain at least six (6) feet of personal distance between themselves and others. If a restaurant is licensed to sell beer and wine for on-premises consumption, such restaurant, during the effective dates of this ordinance only, shall be authorized to sell unopened bottles or cans of beer or wine for take-out consumption off-premises;

**Section 8. Closure of Certain Businesses**

Gyms, fitness centers, pools, social clubs, amusement facilities, bowling alleys, pool halls, theaters, massage parlors, nail salons, and any other similar facility, any facility used for an activity that involves prolonged physical proximity of individuals, and any facility used for entertainment, social, grooming, or general health and wellbeing purposes, must close and remain closed for the duration of this emergency.

**Section 9. Personal Distance**

All other establishments not covered in Sections 7 or 8 of this Ordinance such as grocery stores, pharmacies, and other businesses which remain open during the emergency must post signage on entrance doors informing consumers to maintain at least six (6) feet of personal distance between themselves and others and shall not allow more than ten (10) people into such establishment at any one time if such social distancing cannot be maintained.

**Section 10. Gatherings**

Unless otherwise provided, all public and private gatherings of more than ten (10) people occurring outside of a household or living unit are prohibited.

**Section 11. Exceptions**

Nothing in this ordinance, however, prohibits the gathering of individuals for the purposes of carrying on business identified as “essential” under O.C.G.A. § 38-3-58, the provision of medical or health services, or critical infrastructure businesses and employees as designated by the Governor or identified by U.S. Department of Homeland Security Cybersecurity and Infrastructure Security Agency (as may be found in the Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response, or subsequent document).

**Section 12. Emergency Interim Successor to Manager/Administrator**

The governing authority desires to make certain that the chain of authority within county/city management is clear. If the County/City Manager is unable to perform his or her duties, then the individual designated by the County/City Manager as the emergency interim successor pursuant to O.C.G.A. § 38-3-50 shall assume the duties of the County/City Manager. Should the emergency interim successor be unable to perform those duties the Commission Chair/Mayor as Chief Executive Officer of the County/City shall assume those duties.

**Section 13. Curfew**

A curfew is imposed from 9:00 p.m. to 5:00 a.m. effective immediately. Residents, unless “exempt individuals” as defined herein, shall remain in their homes or on their property during the curfew period. Exempt individuals include those individuals engaged in the provision of designated, essential services, such as (1) fire; (2) law enforcement; (3) medical and hospital services, including veterinary services; (4) military services; (5) utility emergency repairs; (6) persons seeking emergency medical services or hospital services and those persons assisting such persons; (7) individuals traveling to and from their jobs with appropriate identification and persons traveling to medical facilities; (8) individuals engaged in the delivery of food, medicine, medical supplies, fuel including, but not limited to, the re-stocking of grocery stores, pharmacies, and convenience stores; (9) news media employees; (10) designated employees or agents of businesses designated by the Georgia Emergency Management Agency as “essential” pursuant to O.C.G.A. § 38-3-58; (11) persons providing necessary care of companion animals in the custody and care of an animal shelter, boarding facility, or kennel and persons walking personal animals; and (12) critical infrastructure businesses and employees as designated by the Governor or identified by U.S. Department of Homeland Security Cybersecurity and Infrastructure Security Agency (as may be found in the Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response, or subsequent document).

**Section 14. Procurement**

The governing authority hereby suspends the bid and competitive portions of the City’s Procurement Policy or ordinances and authorize the County/City Manager to utilize the single-source policy and to require departments to provide a written justification for the procurement during the effective dates of this Resolution and/or utilize any emergency procurement provisions contained. County/city officials shall continue to seek the best prices during the state of emergency.

**Section 15.**

All ordinances or parts of ordinances in conflict with the provisions of this Declaration are hereby suspended during the effective dates of this Declaration (or any extension thereof) and the terms and provisions of this Declaration shall prevail.

This Ordinance after adoption by the Commission/Council and upon approval by the Chairman/Mayor shall become effective immediately.

ORDAINED AND RESOLVED, this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2020.

(Name)

(Title)

Attest: Approved as to form:

(Name) (Name)

County/City Clerk County/City Attorney